

**Dr. Rafiq Zakaria Campus-I ,  
Maulana Azad College of Arts, Science and Commerce,  
Aurangabad.**

Date:-25.09.2019

Action taken report of meeting dated : 01.07.2019

**Agenda : Online filing of AQARs**

**NAAC manuals and SOPs**

**Code of conduct**

**Formal student induction programme**

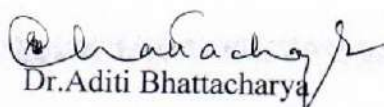
IQAC committee has been appointed as per UGC guidelines

Code of conduct has been presented in May 2019, as per university code of conduct. The code of conduct for teachers & research have also been finalized based on the university code of conduct.

A research policy for promotion of research has been finalized by the IQAC.

Student Induction program me was conducted 20/7/2019 as per the guidelines and workshop conducted by UGC w.r.o which was attended by the faculty.


NAAC manuals and SOPs are being circulated in the college for the staff periodically.

  
Dr. Aditi Bhattacharya

IQAC Coordinator

**COORDINATOR**

Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.

  
Dr. Mazhar Ahmad Farooqui

**PRINCIPAL**  
Principal  
**Maulana Azad College**  
**AURANGABAD.**

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**Dr. Rafiq Zakaria Campus**  
**Maulana Azad College of Arts, Science and Commerce,**  
**Aurangabad**

**Notice**

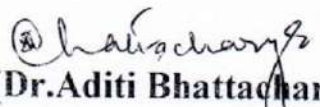
**Date: - 30/06/2019**

All members of IQAC are hereby informed that a meeting is scheduled on 1<sup>st</sup> July, 2019 under the chairmanship of Principal Dr. Mazahar Ahmad Farooqui.

Venue :- Principals chamber

Time :- 3.00 pm

All members of IQAC should be present for the meeting.

  
(Dr. Aditi Bhattacharya)

**IQAC Coordinator**

  
(Dr. Mazahar Ahmad Farooqui)

**PRINCIPAL**  
**Maulana Azad College**  
**AURANGABAD.**



## Meeting of IQAC

A meeting of all IQAC members was conducted on 1<sup>st</sup> July 2019 at 3 p.m under the Chairmanship of the Principal. The following was discussed during the meeting and suggestions were taken from members which is being summarized as below.

As per the new NAAC manual, the constituent members to be inducted in IQAC has changed and accordingly some changes are needed in the present IQAC committee.

Principal apprised the committee of the new NAAC assessment format i.e. 70% through RAR and 30% through onsite visit.

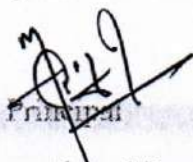
A written set of code of conduct for students (previously mentioned in prospectus) along with code of conduct for teachers is to be drafted by the IQAC.

Additionally a college document on Research policy will also be drafted which should reflect the policy for promotion of research in the campus.



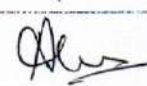
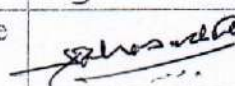
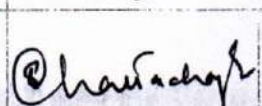
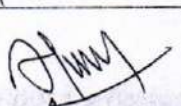

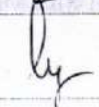
An Induction programme as outlined by the UGC will be organized by the College after the first year admissions are completed. IQAC will have a time slot in which the goals and objectives of the IQAC has to be stated along with specified time slots for other committees.

Research paper reading will be taken up wherein initially two research papers /research work will be presented by teachers.

The meeting concluded with thanks to the Principal.

  
Principal

(Dr. Mazahar Ahmad Farooqui)

1	Dr. Razaullah Khan		6	Dr. Pathan Arif	
2	Dr. Pathan A.J.		8	Dr. Madhuri Sahasrabudhe	
3	Dr. Aditi Bhattacharya (IQAC Coordinator)		7	Dr. Sadikali Shaikh	
4	Dr. Shaikh J.D		8	H.K. Makeen	
5	Dr. Syed Sultan				



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**Dr. Rafiq Zakaria Campus**  
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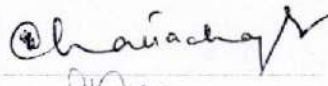


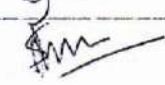
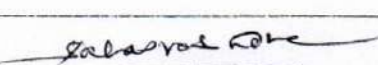


**Notice**

**Date: 25.09.2019**

It is hereby informed to all members of the IQAC that Principal DR.P.R.Thorat of Shivaji College, Barshi (A+ and best college award) will be briefing us on the new NAAC guidelines at 2p.m today. The meeting will be in the Principal's chamber. All are required to be present.

  
Principal 25/9

(Dr. Mazahar Ahmad Farooqui)

Sr.no	Name	Signature
1	Dr. Aditi Bhattacharya IQAC Coordinator	
2	Dr. Razaulah Khan	
3	Dr. Pathan A.J.	
4	Dr. Pathan Arif	
5	Dr. Shaikh J.D.	
6	Dr. Madhuri Sahasrabudhe	
7	Dr. Sadik Ali	
8	Dr. Syed Sultan	



**Dr. Rafiq Zakaria Campus-I**

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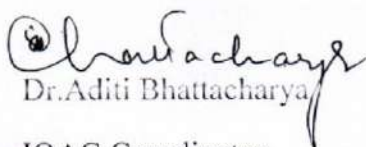
**Date:- 03.10.2019**

**Action taken report of meeting dated: 25.09.2019**

**Agenda : Briefing of IQAC by Principal, Dr.P.R.Thorat , Shivaji College , Barshi**

**Confirmation of a few activities planned by IQAC**

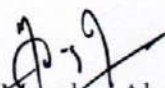
- Briefing of the IQAC was regarding the functioning of the IQAC, policies , vision-mission statement ,college social responsibilities, teaching and learning was done by Principal P.R.Thorat who is heading a NAAC A grade college at Barshi.
- A few of the activities that have been planned under the aegis of IQAC have been given the dates for conduct of the sessions, allotment of work has also been given to the respective committees.
- Orientation of office staff was undertaken and is scheduled for 14/12/2020, resource persons from the university will brief the office staff.
- RASS / Social sciences forum sponsored colloquium will be taken in the first week of Feb 2020, committee, convenor will be Dr.Haseeb Ahmed.
- A fire drill be taken by the firebrigade in association with the NSS and Disaster management cell in the last meet of January 2020.
- Earn & Learn Scheme for students – cyber security awareness for school students will be in the last week of November 2019.

  
Dr. Aditi Bhattacharya

**IQAC Coordinator**

**COORDINATOR**

**Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.**

  
Dr. Mazahar Ahmad Farooqui

**PRINCIPAL**  
**Maulana Azad College**  
**AURANGABAD.**

25<sup>th</sup> September 2019

A meeting of the IQAC Committee was held on 25<sup>th</sup> September 2019 at 2.00 p.m. in the Principal's Chamber. A briefing was given on new NAAC guidelines by Dr. P.R. Thorat, Principal, Shivaji College, Barshi. The meeting was attended by the following members of IQAC.

1. Dr. Mazhar Farooqui.

2. Dr. M.A. Bari.

3. Dr. Aditi Bhattacharya.

4. Dr. Mohammed Razaullah Khan.

5. Dr. Arif Pathan.

6. Dr. J. D. Shaikh.

7. Dr. Madhuri Sahastrabudhe

8. Dr. Syed Sultan

9. Dr. Shaikh Sadikali.





**Dr. Rafiq Zakaria Campus-I**  
**Maulana Azad College of Arts, Science and Commerce,**  
**Aurangabad.**

25/09/2019

Agenda : Briefing of IQAC by Principal, Dr.P.R.Thorat , Shivaji College , Barshi

Confirmation of a few activities planned by IQAC

Minutes of the meeting;

A welcome bouquet was given to Dr.P.R.Thorat by Dr.Mazahar Ahmad Farooqui.

Briefing of the IQAC was regarding the functioning of the IQAC, policies , vision-mission statement ,college social responsibilities, teaching and learning was done by Principal P.R.Thorat who is heading a NAAC A grade college at Barshi.

A few of the activities that have been planned under the aegis of IQAC have been reviewed in this meeting and are as follows:

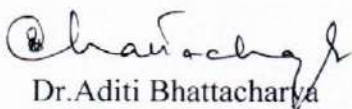
Orientation of office staff is planned for Dec 2019.

RASS sponsored colloquium on Family Institutions is planned for Feb 2020.

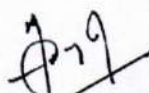
Take up some activities under disaster management such as precautions during an earthquake, fire drill.

Earn & Learn Scheme for students – Cyber security awareness for school students in association with Quick heal foundation

The meeting concluded with vote of thanks to the guest of honour and Principal by the IQAC Coordinator..

  
Dr.Aditi Bhattacharya

IQACCoordinator  
COORDINATOR  
Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.

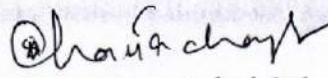
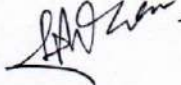



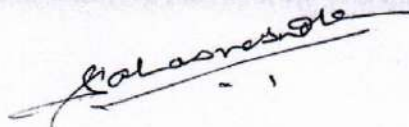

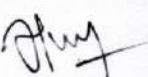
  
Dr.Mazahar Ahmad Farooqui  
**PRINCIPAL**  
Principal  
Maulana Azad College  
AURANGABAD.

3

Date: 01.10.2019

**Notice**

All the members of the IQAC are requested to attend the meeting for scrutiny of CAS proposals on 03.10.2019 at 10.00 am in IQAC Office.

1. Dr. Aditi Bhattachraya. 
2. Dr. Mohammed Razaullah Khan. 
3. Dr. Arif Pathan. 
4. Dr. Ayub Pathan 
5. Dr. J. D. Shaikh. 
6. Dr. Madhuri Sahastrabudhe 
7. Dr. Syed Sultan 
8. Dr. Shaikh Sadikali. 

  
(Dr. Mazhar Farooqui)  
Principal

Copy to: Vice Principal, Dr. M.A. Bari.





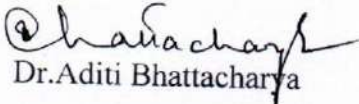
**Dr. Rafiq Zakaria Campus-I**  
**Maulana Azad College of Arts, Science and Commerce,**  
**Aurangabad.**

**Date:- 2/12/2019**

**Action taken report of meeting dated: 03.10.2019**

CAS proposal of the following faculties have been scrutinized following the CAS guidelines by IQAC. The proposals were finally signed by the Principal Dr. Mazahar Ahmad Farooqui after the scrutiny by IQAC. The following were the faculties whose proposals were received for CAS scrutiny by IQAC:

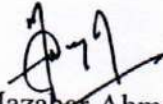
- 1) Dr. Aditi Bhattacharya
- 2) Dr. Razaullah Khan
- 3) Dr. Sayyad Sultan
- 4) Dr. J.D. Shaikh
- 5) Dr. M.A. Bari
- 6) Dr. S.H. Quadri
- 7) Dr. Farhana Khan
- 8) Dr. Arif Pathan
- 9) Dr. Haseeb Ahmed

  
Dr. Aditi Bhattacharya

**IQAC Coordinator**

**COORDINATOR**

Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.

  
Dr. Mazahar Ahmad Farooqui  
**PRINCIPAL**  
Principal  
Maulana Azad College  
AURANGABAD.

3<sup>rd</sup> October, 2019

A meeting of IQAC members was held in the conference hall of IQAC Office in Administrative Building on 3<sup>rd</sup> October, 2019 at 10.00 am. Following IQAC members attended the meeting.

1. Dr. Mazhar Farooqui.



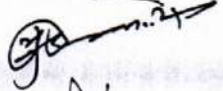
2. Dr. Aditi Bhattacharya.

@ Bhattacharya. (CAS proposals sanctioned and approved by IQAC)

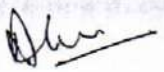
3. Dr. Mohammed Razaullah Khan.



4. Dr. Arif Pathan.



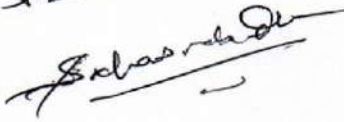
5. Dr. Ayub Pathan



6. Dr. J. D. Shaikh.



7. Dr. Madhuri Sahastrabudhe



8. Dr. Syed Sultan



9. Dr. Shaikh Sadikali.





**Dr. Rafiq Zakaria Campus**

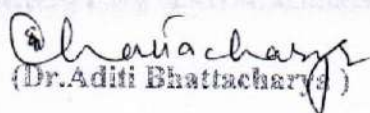
**Maulana Azad College Of Arts, Science and Commerce ,Aurangabad**

**Notice**

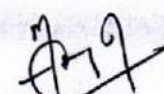
**Date :- 18/10/19**

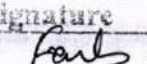
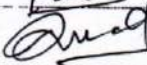
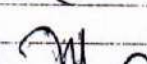
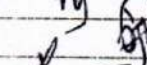

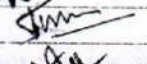
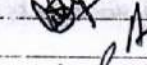
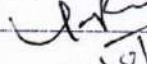

This is to inform the teaching staff who are due for CAS that their CAS proposals in four copies will be signed on 19<sup>th</sup> Oct 2019 at 11 am in the Principal's chamber . Members of the IQAC are also required to be present .One copy of the duly signed CAS proposals will be submitted to Dr.

Aditi Bhattacharya (IQAC Coordinator)

  
(Dr. Aditi Bhattacharya)

**IQAC Coordinator**

  
(Dr. Mazahar Ahmed Farooqui)  
**PRINCIPAL**  
Maulana Azad College  
AURANGABAD.


Srno	Name	Signature
1	Dr.Farhana Khan	
2	Dr.S.H Quadri	
3	Dr.Razaullah Khan	
4	Dr.Bari	
5	Dr.Arif Pathan	
6	Dr.Netankar	
7	Dr.Haseeb Anjum	
8	Dr.J.D.Shaikh	
9	Dr.Syed Sultan	
10	Dr.Ashfaq Khan	
11	Dr.Shaikh Tarannura Tanveer	

Dr. Rafiq Zakaria Campus

Maulana Azad College of Arts, Science, and Commerce

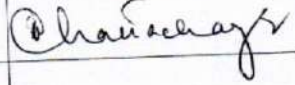

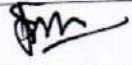
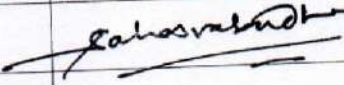

Aurangabad

A meeting of IQAC members was held in conference hall of IQAC office in administrative building on 19<sup>th</sup> Oct.2019 at 11.00am. The CAS proposals for various promotions were scrutinized and approved.

  
(Dr. Mazahar Ahmad Farooqui)

Principal

Following IQAC members attended the meeting:-

Sr. no.	Name of the Teachers	Signature
1	Dr. Aditi Bhattacharya	
2	Dr. Mohammed Razullah Khan	
3	Dr. Arif Pathan	
4	Dr. Ayub Pathan	
5	Dr. J.D. Shaikh	
6	Dr. Madhuri Sahasrabudhe	
7	Dr. Syed Sultan	
8	Dr. Shaikh Sadikali	





(9)

**Dr. Rafiq Zakaria Campus**  
**Maulana Azad College Of Arts, Science and Commerce ,**  
**Aurangabad**

**Notice**

**Date :- 28/12/19**

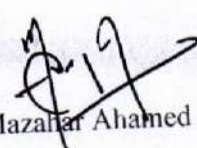
It is here by inform to all IQAC members to be present for a meeting at 11.30 am in the Principal's chambers on 28/12/19.

Agenda for discussion :- 1. Induction of three members of the IQAC ( 2) Review of Criteria wise data submitted to IQAC .

2.Review of Criteria wise data submitted ~~by~~ IQAC.

3.Resolution regarding registration for online submission of AQAR.

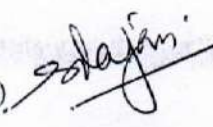
4.Any other suggestion or point of discussion with the permission of the Chair.

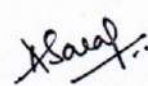
  
DR.Mazhar Ahamed Farooqui


**PRINCIPAL**  
(Principal)  
**Maulana Azad College**  
**AURANGABAD.**

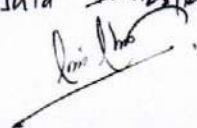
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All members of IQAC

Mr.Rajan Shinde (NAAC Coordinator) 

Dr.Aparna Saraf 

Dr.Shaikh Kalimoddin Rashid 

Mr. Anees Ahmed. 




Agenda:


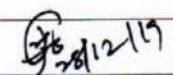
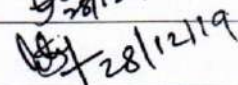
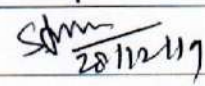
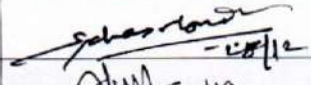
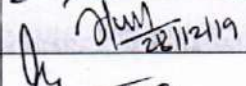
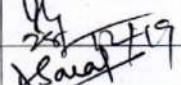
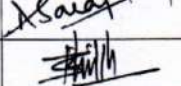

1. To induct additional members of the teaching staff in IQAC.
2. To take a resolution regarding the registration and login for online submission of AQAR.
3. To review the data provided for criteria.

Minutes of the meeting held on 28.12.2019 in Principal's Chamber

1. Registration will be done on the NAAC website and AQAR to be submitted in the stipulated time i.e. within 45 days.
2. Library will be from now on known as 'Knowledge Resource Center'.
3. Library highlights have to be written and PPTs prepared for the library will be displayed in the library, introduce demand slip concept, fresh board to be prepared notice to the lib committee will be given.
4. The IQAC will be applying for NAAC sponsorship for MOOC hands on training.(non financial).
5. The criteria inputs received from the committees will be reviewed by IQA, a notice to all IQAC members will be issued to all IQAC members.
6. Students' satisfaction survey will be taken up online this time.
7. Highlights of the department to be prepared and displayed on the departmental notice board.
8. Procedure to be obtained from NPTEL, tentative contents external hard disk, 2TB.
9. Additional MoU with DDUK, Paul Hebert , CEDTI
10. Innovation ecosystem for preparing solar lamps.
11. Energy audit to be done by MSEB, facilitators will be Eco club.
12. Fire Audit:- File has been submitted to the Corporation for fire audit.
13. The meeting was attended by all IQAC members and ended with thanks offered to the Principal by Mr.Rajan Shinde.

  
Dr. Mazhar Ahamed Farooqui  
(Principal)  
**PRINCIPAL**  
Maulana Azad College  
AURANGABAD.



SrNo	Name of the IQAC member	Designation	Signature
1	Mr.Rajan Shinde	NAAC Coordinator	
2	Dr.Ayub Pathan	Teaching staff	
3	Dr.Arif Pathan	Teaching staff	 28/12/19
4	Dr.Syed Sultan	Teaching staff	 28/12/19
5	Dr.J.D.Shaikh	Teaching staff	 28/12/19
6	Dr.Madhuri Sahasrabudhe	Teaching staff	 28/12/19
7	Dr.Sadikali Shaikh	Teaching staff	 28/12/19
8	Mr.Hasvi Khairul Makeen	Teaching staff (Non grant)	 28/12/19
9	Dr.Aparna Saraf	Teaching staff	 28/12/19
10	Dr.Shaikh Kalimoddin	Teaching staff	 28/12/19
11	Mr.Anees Ahmed	Teaching staff	

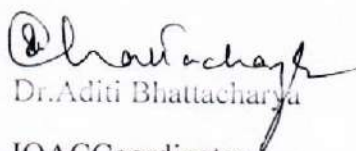


**Dr. Rafiq Zakaria Campus-I**  
**Maulana Azad College of Arts, Science and Commerce,**  
**Aurangabad.**

**Date:- 10.01.2020**

**Action taken report of meeting dated: 28.12.2019**


- Library has been renamed as "Knowledge resource centre"
- Highlights of the library have been displayed on the notice board, best reader awards in the form of certificate will be given to students.
- -NAAC sponsored webinar on MOOC has been finalized, forms have been filled for the same, financial support is being solicited from NAAC
- SSS has been undertaken manually and the reports have been compiled.
- Covid-19 awareness drives have undertaken on account of the news reports in leading news papers.
- Study tours have been granted permission by Paul Hebert, DDUK central instrumentation facility of the university is being used for research by faculty and research students.

  
Dr. Aditi Bhattacharya

IQAC Coordinator

**COORDINATOR**

Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.

  
Dr. Mazhar Ahmad Farooqui

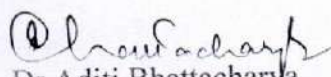
**PRINCIPAL**  
**Maulana Azad College**  
**AURANGABAD.**



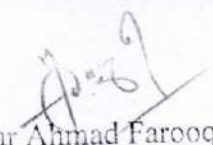
1Dr. Rafiq Zakaria Dr Campus  
Maulana Azad College of Arts, Science and Commerce,  
Aurangabad

**IQAC members 2019-20**

Sr.No	Name of the IQAC member	Designation
1	Dr. Aditi Bhattacharya	IQAC Coordinator
2	Mr.Rajan Shinde	NAAC Coordinator
3	Dr.Arif Pathan	Teaching staff
4	Dr.Syed Sultan	Teaching staff
5	Dr.J.D.Shaikh	Teaching staff
6	Dr.Madhuri Sahasrabudhe	Teaching staff
7	Dr.Sadikali Shaikh	Teaching staff
8	Dr.Aparna Saraf	Teaching staff
9	Dr.Shaikh Kalimoddin	Teaching staff
10	Dr.Hasvi Khairool Makeen	Teaching staff (Non grant)
11	Mr.Anees Ahmed	Teaching staff
12	Mr. Aziz Mulla	Management
13	Dr. Mohd Shafi	Member from local society
14	Mr. Shaikh Salim , Ulman Laboratories	Industrialist
15	Baig Bushra	Student member

  
Dr. Aditi Bhattacharya

(IQAC Coordinator)  
Coordinator  
Internal Quality Assurance Cell  
Maulana Azad College, Aurangabad.

  
Dr. Mazahar Ahmad Farooqui  
(Principal, Chairman IQAC)  
**PRINCIPAL**  
Maulana Azad College  
AURANGABAD.

(5)

**Dr. Rafiq Zakaria Campus**  
**Maulana Azad College Of Arts, Science and Commerce, Aurangabad**

**Notice**

**Date :- 31/12/19**

**Agenda :- Review of data collected for AQAR**

- Framing internal committees of IQAC
  - Report to IQAC by 6<sup>th</sup> January for Criteria I to III and by 9<sup>th</sup> January for Criteria IV to VII
- A meeting of IQAC will be held on the 4<sup>th</sup> of January 2020 at 11.30 pm in the IQAC, take a review of the data collected for different Criteria.

<p>In charge Criteria I – Dr. Ayub Pathan</p> <p>Review – Mr. Rajan Shinde <i>[Signature]</i></p> <p>Dr. Aparna Saraf <i>[Signature]</i></p> <p>Dr. Shaikh Kalimoddin <i>[Signature]</i></p> <p>- Dr. Syed Sultan <i>[Signature]</i></p>	
<p>In charge Criteria II – Dr. Farhana Khan <i>[Signature]</i></p> <p>Review – Dr. Aditi Bhattacharya <i>[Signature]</i></p> <p>Mr. Rajan Shinde <i>[Signature]</i></p> <p>Dr. Arif Pathan <i>[Signature]</i></p> <p>Dr. Sadik Ali Shaikh <i>[Signature]</i></p> <p>- Dr. Madhuri Sahasrabudhe <i>[Signature]</i></p>	<p>4<sup>th</sup> January 2019</p> <p>Report by 6<sup>th</sup> of January</p>
<p>In charge Criteria III – Dr. Madhuri Sahasrabudhe <i>[Signature]</i></p> <p>Review – Dr. J.D. Shaikh <i>[Signature]</i></p> <p>Mr. Rajan Shinde <i>[Signature]</i></p> <p>Mr. Anees Ahmed <i>[Signature]</i></p> <p>Hasvi Khairi <i>[Signature]</i></p>	
<p>In charge Criteria IV – Dr. J. D. Shaikh <i>[Signature]</i></p> <p>- Dr. Syed Sultan <i>[Signature]</i></p> <p>- Mr. Rajan Shinde <i>[Signature]</i></p> <p>- Dr. Shaikh Kalimoddin</p> <p>Mr. Anees Ahmed</p>	<p>7<sup>th</sup> January to 9<sup>th</sup> January</p>



In charge Criteria V – Dr. Aparna Saraf	
-Dr. Madhuri Sahasrabudhe	
Dr. Aditi Bhattacharya	
Mr.Rajan Shinde	
In charge Criteria VI –Dr. Arif Pathan	
Mr.Rajan Shinde	
-Dr. Sadik Shaikh	
Dr. Aparna Saraf	
In charge Criteria VII –Dr. Syed Sultan	
- Dr. Aditi Bhattacharya	
- Dr. Arif pathan	
- Mr.Rajan Shinde	
- Hasvi Khairul Makeen	

7<sup>th</sup> January to 9<sup>th</sup> January

Dr. Aditi Bhattacharya  
(IQAC Coordinator)

Dr. Mazahar Ahmad Farooqui  
(Principal)

SrNo	Name of the IQAC member	Designation	Signature
1	Mr.Rajan Shinde	NAAC Coordinator	
2	Dr.Ayub Pathan	Teaching staff	
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Dr. Rafiq Zakaria Campus-I  
Maulana Azad College of Arts, Science & Commerce,  
Rauza Bagh, Aurangabad.  
Internal Quality Assurance Cell (IQAC)



Ref. MAC/IQAC/2019-20/

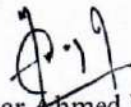
Date: 10.01.2020

Agenda: Review of criteria by IQAC (4<sup>th</sup> to 9<sup>th</sup> January 2020)

- 1) Alumni Association.
- 2) Urdu conference and Mushaira

Minutes :-

- 1) Each criteria and the detail submitted by the (criteria I) Incharge has been reviewed by the internal committee.
- 2) It is also resolved to register an Alumni Association.
- 3) Names of distinguished Alumni from different fields have been submitted and further enrollment will be done.
- 4) There will be an Urdu Conference tomorrow i.e., on 11.01.2020 in the Higher Learning Building sponsored by NCPUL.
- 5) A Social Forum 'Jamat-e-Islami Hind' will address a social cause i.e., deaddiction tomorrow i.e., 11.01.2020.
- 6) A Mushaira will be arranged on 11.01.2020 in the evening that will be graced by distinguished shayars of the country and the Social Forum of the city. Teachers are requested to maintain discipline.
- 7) The meeting ended with letter of thanks to the Chairman.

  
(Dr. Mazhar Ahmed Farooq)  
Principal  
**PRINCIPAL**  
Maulana Azad College  
AURANGABAD



**Dr. Rafiq Zakaria Campus-I ,  
Maulana Azad College of Arts, Science and Commerce,  
Aurangabad.**

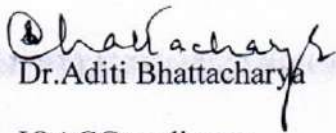
**Date:- 11.02.2020**

**Action taken report of IQAC meeting dated - 10.01.2020 confirmed in the meeting of CPE committee on 11.02.2020**

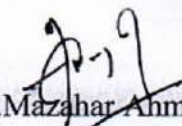
**Agenda :- Alumni association**

Urdu conference

- The criteria in charges have presented their data to IQAC, suggestion have been given by IQAC.
- Names of distinguished alumni have been collected from the departments, the governing members to be added in the Alumni association have also been finalized. Discussion are on with the advocate who has been entrusted with this responsibility.
- Urdu conference was arranged on 11.01.2020, sponsored by NCPUL.
- An awareness drive on 'deaddiction' was conducted by the NGO, Jamat- e Islami Hind on 11.01.2020 in the morning followed by a grand "Mushaira" in which the staff, students and the local society participated in huge numbers.

  
Dr. Aditi Bhattacharya

**IQAC Coordinator  
COORDINATOR  
Internal Quality Assurance Cell  
Maulana Azad College of Arts,  
Science & Commerce, Aurangabad.**

  
Dr. Mazahar Ahmad Farooqui

**PRINCIPAL  
Principal  
Maulana Azad College  
AURANGABAD.**