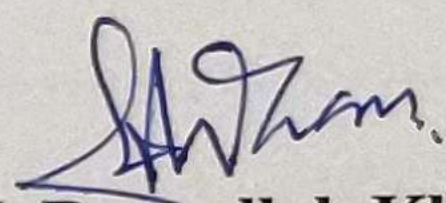


**DR. RAFIQ ZAKARIA CAMPS
MAULANA AZAD COLLEGE OF ARTS SCIENCE & COMMERCE
RAUZA BAUGH, AURANGABAD.**

Date: 25th January, 2019

MINUTES OF THE MEETING

1. The minutes of last meeting are confirmed.
2. It is unanimously decided to include Dr. M.A. Bari, Vice-Principal representing Dept. of Physical education & Mr. Shaikh Raees, office Superintendant in place of Dr. I.M. Farooqui & Mr. J.G. Shaikh due to their superannuation.
3. Under CPE's Faculty Enrichment Scheme, extension lectures of imminent speakers/ Resource Persons be arranged in the month of February, 2019.
4. The Proposals of following faculties be forwarded for CAS:
 - i) Dr. Madhuri Sahasrabudhe
 - ii) Dr. Shaikh Sadil Ali
 - iii) Dr. Umme Khair Asema
 - iv) Dr. Quadri Mujtaba


Dr. M. Razatullah Khan
(I/c Principal / Chairman IQAC)

Dr. Rafiq Zakaria Campus
Maulana Azad College of Arts, Science & Commerce
Rauza Bagh, Aurangabad.

Date: 15th December, 2018

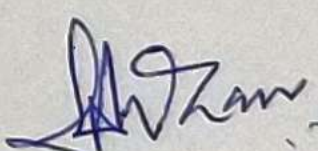
Minutes of the meeting

A meeting of IQAC members was convened on Saturday i.e. on 15th December, 2018 in the IQAC office under the chairmanship of I/c Principal Dr. M. Razaullah Khan.

The following points were discussed:

- i) A suggestion day be observed once in a month. The student may suggest any aspect relevant to them. The identity of the student remain undisclosed, only they have to show their College identity card while dropping suggestion in drop box.
- ii) Co-curricular / Extra Curricular activities for one week be arranged during first week of Feb, 2019.
- iii) "Science Day" be conducted on 28th ^{Feb. 19} ~~December, 2018~~ by arranging science exhibition and poster presentation.
- iv) Faculty Research & Innovation meet be arranged under faculty enrichment programme at least once in a month.
- v) Dr. Arif Pathan to make paper presentation through PPT containing Two/ Three slides on 31st December, 2018 under faculty Enrichment Scheme.
- vi) The faculty members to undergo two weeks training for quality improvement & innovative ideas under MOOC.

The meeting ended with thanks to the Chair.

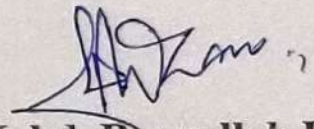

Dr. M. Razaullah Khan
(I/c Principal
Chairman IQAC)

**Dr.Rafiq Zakaria Campus,
Maulana Azad College of Arts, Science and Commerce,
Aurangabad.**

A meeting of the I/C Principal with Coordinator and members of IQAC was conducted on 27th September 2018 at 2.30 p.m in the IQAC office. The following were the points discussed.

MINUTES OF THE MEETING

- The ongoing work of college magazines will be soon completed .
- On the eve of Maulana Abul Kalam Azad's Birthday on 11th November 2018, it has been decided to arrange a lecture on life and works of the great freedom fighter.
- It is also planned to release the College magazine on this day at the hands of the Chief guest of the programme.
- The AQAR is being filled up and the required details have to be submitted by all teachers immediately.


(Dr.Mohd. Razaullah Khan)

I/C Principal

Date: 18th June, 2018

MINUTES OF THE MEETING

A meeting of members of IQAC was conducted on Tuesday i.e. 19th June 2018, at 11:30 a.m. in the IQAC office under the chairmanship of I/c Principal Dr. M. Razaullah Khan.

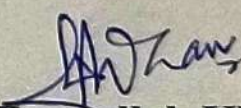
The following members were present.

- 1) Dr. Mrs. Aditi Bhattacharya
- 2) Dr. Pathan A.J.
- 3) Dr. Pathan Arif
- 4) Dr. Shaikh J.D.
- 5) Dr. I.M. Farooqui
- 6) Dr. Mrs. Sahasrabuddhe
- 7) Dr. Sadiq Ali
- 8) Dr. Syed Sultan
- 9) Dr. H.K. Makeen
- 10) Dr. S.V. Tulapurkar

The following points were discussed:

1. Instrument Handling Course be commenced from 7th July, 2018 by selecting a batch of limited students, preferably 30 students. The duration of the course will be maximum 20 sessions. Dr. A.J. Pathan to prepare detailed Structure/module of the course.
2. Workshop on Entrepreneurship Development be organized by Commerce & Management Science Department.
3. Parents/students be informed for absenteeism and test/tutorial schedule well in advance through SMS.
4. Dr. Hasvi Khairul Makeen to collect the E-mail IDs of remaining teachers for Google citation.
5. Dr. Ashfaque to look after E-content set-up.
6. Dr. A.J. Pathan to provide improvised API format.
7. Department of physics/electronics/computer science to prepare a combined proposal for workshop/seminar.
8. The classes for second and third year undergraduate courses be commenced from 25th June, 2018.
9. The departmental budget is finalized for purchase of books/magazines/instruments etc.
10. The college magazine be published on the eve of the Birth Anniversary of the First Education Minister of free India Maulana Abul Kalam Azad.
11. Dr. C.V. Raman lecture series to be organized.

The meeting is ended with thanks to the Chair.


Dr. M. Razaullah Khan
(I/c Principal / Chairman IQAC)